

FPA BoD Minutes – 7/30/25 @ 7:04pm

Minutes transcribed by the Board Secretary

Minutes approved by the board on \_\_\_\_@ \_\_\_\_pm

Attendance	
Members of the Board in Attendance (via electronic & phone participation)	-Hurriyet Ok -Peggy Fox -Steve Mullen -Gayle Yiotis -Reggie Marston -Anne Sobota -Jennifer Roberts -Ulysses Campbell
Staff in Attendance (via electronic & phone participation)	-Wanda Pierce -Armando Prado -Jay Erausquin -Maryam Shah -Gabriela Silva -Yensi Umanzor -Sam Rogers

Meeting Open		
Call to order at 7:04pm	Hurriyet Ok (President)	Reminder of Code of Conduct  Acknowledging conflict of interest  Acknowledgements & Accolades:  Wanda acknowledged FPA staff  Steve thanked Gabby, Anne Sobota and Wanda for work on budget meetings.
Meeting Agenda	Hurriyet Ok (President)	Ulysses moved to approve agenda; Anne seconded; agenda approved by unanimous vote.
Approval of 6/25/2025 Minutes	Gayle Yiotis (Secretary)	Anne moved to approve the Minutes; Jennifer seconded; Minutes approved by unanimous vote.

Quarterly Staff Reports		
Interim Executive Director	Wanda Pierce	Arcelious resigned to relocate to another opportunity. Armando will take his place as chief engineer. Cross functional team of mid-level staff created to look into social media and outreach headed by Maryam. Annual staff evaluations ongoing. Working on Annual member meeting. Engaged a company who will do five focus groups on name change.
Engineering	Armando Prado	Wanda introduced Armando Prado.
Training	Jay Earausquin	Will have another webinar on Saturday; extended an invitation to students of summer camp to provide testimonials which will be used for marketing purposes; Now have 80 members in Meetup; have established a portal to George Mason.
Programming	Maryam Shah	Action item presented to remove one-year exclusive distribution license applied to programs produced at or using FPA equipment after first airing, but non-exclusive license retained in perpetuity.  Peggy moved to accept changes; Ulysses seconded; unanimous vote to approve.
Accounting	Gabby Silva	Gave quarterly financial report for period ending 6/30/25.

Committee Reports		
Finance Committee	Steve Mullen	Presented budget review for FY2026 for approval. Steve moved to approve 2026 budget; Anne seconded; 2026 budget approved by unanimous vote.
Ops Committee	Reggie Marston	No report.

Promotional Development Committee	Sharon Sobel	Wanda reported for Sharon: Money set aside for public outreach, for redoing website and hiring a contractor to help with outreach.
Ad Hoc Committee	Ulysses Campbell	<p>Ad hoc committee resolved the question whether to allow members to attend Board meetings. Committee unanimously decided to close Board meetings to FPA members.</p> <p>Ulysses moved that board vote not to allow members to attend meetings at this time; Anne seconded; unanimous vote to approve.</p> <p>The Ad Hoc Committee addressed matters related to online meetings. Going forward, this decision will apply to all meetings, whether in-person or online.</p>
Revenue Generation Committee	Jennifer Roberts	Develop an annual fundraising drive pursuing social media initiatives; revenue generation actions will depend on the new Executive Director; received quotes from Caboose Commons; a call to donations to FPA tagged to future PetInfo Cafe episodes.
Organizational Development Committee	Gayle Yiotis	Waiting for the new Executive Director; Hurriyet will take over Organizational Development for Gayle.

Meeting Close	
Unfinished Business	
New Business	<p>Ulysses: Moved to stop posting date of Board meetings on home page of website; Peggy seconded; unanimous vote to approve.</p> <p>Jennifer: Executive search by DRI Waterstone ongoing. Had two meetings with another meeting scheduled in two weeks.</p> <p>Wanda: requested approval of announcement for Annual meeting. Gayle moved to approve; Anne seconded; unanimous vote to approve.</p>
Confirm Future Meeting Dates	August 27, 2025
Adjournment	Peggy moved to adjourn; Steve seconded; approved by unanimous vote. The meeting is adjourned.