

FPA BoD Minutes – 1/31/2024 @ 7:04pm "

Minutes taken by Transcriptionist on behalf of the Board Secretary on

Minutes approved by the board on 2/28/2024 @ 7:12pm

Attendance	
Members of the Board in Attendance (via electronic & phone participation)	-Hurriyet Ok -Ruth Bennett -Steve Mullen (SM) -Gayle Yiotis -Happy Garcia -Colin Davies -Sharon Sobel (new Board member) -Reggie Marston (new Board member)
Staff in Attendance (via electronic & phone participation)	-Chuck Pena -Arcelious Joyner -Jerry Ferguson -Jay Erausquin -Maryam Shah -Gabriela Silva -Steven Jackson (SJ)
Members in Attendance	n/a

Meeting Open		
Call to order at 7:04pm	Hurriyet Ok (President)	<p>-Reminder of Code of Conduct</p> <p>-Acknowledging conflict of interest in Board Code of Conduct</p> <p>Acknowledgements & Accolades:</p> <p>Chuck thanks staff for their hard work during the January hiatus.</p> <p>Chuck and Ruth appreciate Jay and Maryam for orchestrating the successful holiday luncheon on Monday, December 18.</p> <p>Chuck recognizes the staff for their compassionate and appropriate response during a medical emergency at the station.</p> <p>Hurriyet applauds Jay and his team for providing quality training, which he experienced first-hand while taking an audio class.</p>

		Hurriyet welcomes Reggie Marston and Sharon Sobel to the Board and the meeting.
Meeting Agenda	Hurriyet Ok (President)	Motion to accept meeting agenda as written -No objections. Agenda stands. -Meeting agenda approved unanimously with no changes.
Approval of 12/13/23 Meeting Minutes	Gayle Yiotis (Secretary)	Motion to approve December minutes as written -Ruth motions, Happy seconds, no abstain/oppose -December minutes approved by unanimous vote.
Candidates for Election of Two Board Member Positions	Hurriyet Ok (President)	Introduction of Candidates for Two Open FPA Board Positions Candidate 1: Sharon Sobel Candidate 2: Reggie Marston Vote to Elect Candidates to Two Open FPA Board Positions via secret ballot, all Board members either text Arcelious or send him a direct message on Zoom to vote for the election of both Candidate 1 (Sharon Sobel) and Candidate 2 (Reggie Marston) to the FPA Board. -Both Sharon Sobel and Reggie Marston are elected to the FPA Board.

Staff Reports		
Executive Director	Chuck Peña	<p>The winter hiatus was extremely successful.</p> <p>FPA sent out end-of-year donation solicitation emails to all members and received just under \$3K (\$2,765). One of Chuck's former students donated \$950. Every dollar helps, and it is helpful to show the County that members care about FPA.</p> <p>Chuck asked our Alliance Center's management company, Commercial Condominium Management Corporation (CCMC), what percentage of Alliance Center fees FPA is charged. He discovered that we have an overage credit of \$1,822.38, which will be deducted from the normal February payment. This credit plus the donations earned amounts to \$4,587.38.</p> <p>Chuck had provided the executive committee with an extensive plan to soft launch use of the NOVA Public Media name while still retaining use of the Fairfax Public Access name, until the US Patent and Trademark Office (USPTO) either registers the NOVA Public Media name, requires</p>

		<p>modification to our application or denies our application to register the new name.</p> <p>However, a majority of the executive committee is concerned that use of both the old and proposed new names, at this point in time, would be confusing to our members. In response to the executive committee concerns, the soft launch of the new name will be postponed until a decision or request for modification has been made by the USPTO with two exceptions--both the July through December 2024 Course Catalog and Schedule of Classes will feature display of both the old and proposed new names, in order to show that we are using the NOVA Public Media name in trade, as required by the USPTO, in order to register use of the new name with the agency.</p> <p>Chuck discussed two similar bills in the Virginia General Assembly -- Senate Bill 703 (SB 703) and House Bill 889 (SB 889). Both bills would expand the base of the State's Communication Service and Use Tax (CST) by imposing the 5% CST on video streaming services for the first time. While FPA does not receive funding through the CST, such CST tax revenue funds the Fairfax County general fund and would help establish a precedent for taxation of video streaming services, which might one day be included in the base upon which the PEG (public, educational and government) Access Grants (which fund FPA) are imposed. The inclusion of video streaming services revenue in the PEG Access Grant would reverse the decline in PEG grant revenue that FPA has experienced. Chuck discussed these two bills at length with Cox government relations manager James Heo. Chuck subsequently telephoned the office of Senator Lucas of Portsmouth, sponsor of SB 703, with a suggestion to overcome concerns James Heo raised regarding actual implementation of the tax on video streaming services.</p> <p>Chuck gave an update on the process of County staff approval of our Alliance Center's Site Specific Plan Amendment Nomination, which would increase our floor area ratio from 1.2 to 3.0, allowing construction of the proposed two seven-story buildings on the site, making it of much greater value to any developer interested in buying the property.</p>
Engineering	Arcelious Joyner	<p>Housekeeping:</p> <ul style="list-style-type: none"> -Next quarterly HVAC preventive maintenance scheduled for March (emailed report is old; new report has been emailed) --Other plumbing issues include the main water shutoff valve replacement and a leaking sink. A 5-gallon break room water

		<p>heater was just replaced, and the rotted cabinetry needed to be removed. The new water heater is resting on floor tiles.</p> <p>Completed & Pending Projects During Successful Winter Hiatus</p> <ul style="list-style-type: none"> -Installed 3 new Allen & Heath digital audio consoles in Control Rooms A, B, and C. We had time to pre-configure in advance, so staff could learn and train on the system before the transition. -New features on consoles include built-in effects and processing, motorized faders, and quality microphone preamp. Individual user profiles were created for members, staff, and engineering (higher level profile). -Rewired cables and added Digital Dante I/O Adapters to balance audio sound quality (helps Zoom/multi-track recordings) -Cablecast server transition is still in process and anticipated for the end of February. We will run parallel with the current system until we receive the FACIL upgrade and programming training.
Outreach	Jerry Ferguson	<p>Nothing to add to report.</p> <p>He delivered his letter of resignation today (1/31/24), and February 15 will be his last day.</p>
Training / Office Manager	Jay Erasquin	<p>January has been busy. New members have been in the double digits.</p> <ul style="list-style-type: none"> -Jay began sending out announcements for the summer camps to his school and PTA contacts. -There are new classes in OBS and ongoing classes in Videography with Smartphones (never cancelled). Members and the community seem interested in learning videocasting or podcasting at FPA, even if they produce material individually with their own equipment. Since so many members are doing at-home podcasting, Jay suggests that perhaps FPA could earn revenue by creating a podcasting room for members to rent out.
Production	Lisa Clarke (absent)	Nothing to add to report.
Programming	Maryam Shah	<p>End-of-year numbers are included in her report. Programming numbers are similar, with a slight increase in radio and slight decrease in TV (same post-pandemic pattern).</p> <p>Part-time weekend Master Control Operator Dorothy Monroe is leaving FPA. Her last day is Saturday, February 10.</p>
Accounting	Steve Mullen and	FPA Financial Statement Highlights – January 2024 (pending)

	Gabriela Silva	Due to technical issues with AccuFund, the accounting/income report will be distributed later.
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Committee Reports		
Finance Committee	Steve Mullen	The Fisher Investment briefing was postponed from January to February to allow time for the election of new Board members. FPA's financial investments are doing exceptionally well.
Performance Management	Gayle Yiotis	Nothing to report.
Membership Development	Ruth Bennett & Colin Davies	Ruth reports that she and Colin are planning a Meet-and-Greet for Women's History Month in March with the new organization, the National Center of Women's Innovations.
Operations	Hurriyet Ok	Nothing to add to report.
Promotional Development	Peggy Fox (absent)	Nothing to add to report.
COVID Transition	Happy Garcia	Nothing to report.
Strategic	Vacant	
Outreach	Vacant	

Meeting Close	
Unfinished Business	Compared three Candidates for an Outside HR Company to Partner With. After deliberation, the board approved the proposal by Smart HR. Motion to Hire Smart HR / Smart Solutions to Provide HR Support -SM motions, Gayle seconds, Sharon abstains. -Motion passes by majority.
New Business	None
Confirm Future Meeting Dates	Next meeting: Wednesday, February 28, 2024 at 7pm (normal time)
Adjournment at 9:20pm	Gayle motions, Ruth seconds, all in favor -January Board meeting adjourned at 9:20pm